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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 12th June 2019

Present: Cllr. J. Rogerson

Cllr. A. Odix

Cllr. H. Gee

Andrea Pownall - Town Clerk

**Min 19/6/0009 Welcome**

Cllr Rogerson opened the meeting and welcomed everyone. **It be noted** that Cllr Jim Rogerson be Chairman and Cllr Alan Odix be the Vice-Chairman of the Estates Committee

**Min 19/6/0010 Apologies for Absence**

Cllr Dalgeish- Warburton (prior commitment)

**Min 19/6/0011 Declarations of Interests**

No declared in relation to agenda items

**Min 19/6/0012 Station Building**

Discussion took place in relation to the works being carried out to the Station Building. Quotations have been received for the replacement heating works. It was agreed that the quotation be referred to a surveyor for comments, as there is a vast difference in amounts quoted.

The following works have been carried out/schedule to take place:

* gas meter replaced
* carpet replaced meeting room and council offices
* high level deep clean of meeting room and public areas

It was agreed that the following should be actioned.

* Gloss paint in W.C.'s no quotations have been received - Town Clerk to chase.
* Quotations to be obtained for re-roofing the Station Building - Town Clerk to organise
* Quotations to be obtained for replacement chairs and tables for meeting room.

**Min 19/5/0013 Complaint Regarding Allotment**

**It was discussed and resolved** that a letter be sent to all allotment holders to remind them of the avoidance of smoke and noise nuisance.

**Next Meeting to be held Wednesday 10th July 2019**